

LMPC SUPPLEMENTAL SCHOOL STUDENT HANDBOOK

2020



**The Mission of LMPC Supplemental School is to ensure
all students are engaged in learning:
growing physically, mentally, socially, and spiritually.**

We are pleased that you want to be a part of our LMPC Supplemental School.

Below is some basic information for students and parents.

The Purpose of LMPC Supplemental School is to be a place of care for school children K-12 who are in the hybrid model for Lexington-Richland District Five but need a safe and encouraging place to learn, play, and grow. Because we are a Church-related school developed by and held on the church campus, we also are a purposeful Christian Supplemental School. This means we will open each day with prayer, bless our food, have chapel each week, and are not averse to using Biblically-based Christian stories and curriculum. It is important to realize the church supplements this care as a ministry to the children and parents by providing the building with utilities, hiring and overseeing staff, and more.

Mission

The Mission of LMPC Supplemental School is to ensure all students are engaged in learning:
growing physically, mentally, socially, and spiritually.

Vision

The Vision is to help care for students in a time of crisis providing a place of peace, faith, hope, love, and learning.

Staff

The Administration of LMPC Supplemental School is
Dr. Ben Sloan, Senior Pastor and Head of Staff
Jane Jermac and Melinda Rogers, Children's Directors;
Zeta Hastings, Youth Director
Mike Fields, Business Administrator
Susie Bates, Lead Teacher

SCHOOL HOURS

Instructional Hours- 9:00- 4:00 (Adjustable to school requirements)

Student Drop Off- 7:30- 8:00

Student After School- 3:00- 5:30

Church Office Hours- 9:00- 4:30

Day School Office Hours- 7:00- 5:30

CONTACT INFORMATION

Address: 2721 Dutch Fork Road (The School meets in the gym)

Website: www.lmpchurch.org

Facebook: LMPCSS

Email: lmpcss@lmpchurch.com

Church Office- 803-345-5140

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Dear Parents and Students,

We are thrilled that God has provided this opportunity to grow together. We welcome you and hope that this Supplemental School will provide a wonderful experience for you and your child.

Our success depends on parents, teachers, proctors, and the staff working together under God's blessing. We hope and pray that this short-term supplemental school will be a safe place of blessing and success for your child.

We invite each of you to become involved in this adventure. Our purpose is to serve God by serving you in this Supplemental School. Serving families is an essential part of our calling at Lake Murray Presbyterian Church.

You will all be in my daily prayers.

Sincerely,

Dr. J. Ben Sloan

bens.Impchurch@gmail.com

(803) 727-3476

SCHOOL SCHEDULE (Sample- allowing for flexibility)

If you make us aware of the days and times that your child's teacher is offering virtual learning, we will do our best to assist your child in logging on to listen/learn from their virtual lesson.

Wednesday is all online and all-attendance day. Students will need to bring their devices, chargers, and headphones/ear buds. Chapel is on Wednesdays before lunch.

Instructional Hours- 9:00- 4:00 (Adjustable to school requirements)

Student Drop Off- 7:30- 9:00

Student After School- 3:00- 5:30

Church Office Hours- 9:00- 4:30

Day School Office Hours- 7:00- 5:30

The following schedule was adopted from Chapin Elementary's "at Home" suggested schedule:

Drop Off 7:30- 9:00 In the Gymnasium—check temperature and wash hands upon entry

(reading, games, eat breakfast—provided by parents/guardians)

9:00- 10:00 Open in prayer, wash hands, morning activity--referring to PE Teacher's ideas;

10:00- 11:00- Upstairs-Academic Time and Snack- lessons in language, journal entry (no electronics during this time)

11:00- 12:00- Upstairs- Creative Time- art, music, etc. (wash hands when done; take temperature before lunch)

12:00- Lunch- In gymnasium—blessing, help clean up, throw away trash, relax time outside or in gym after eating

12:30- 1:00- Play and Cleaning Time.

1:00- 2:00- Quiet Time- Up- a Bible story then Independent reading, drawing, writing, puzzles, nap, etc.

2:00- 4:00- Academic Time- Electronics are OK during this time, Educational shows, Online education, Wash Hands

4:00- 5:15- Afternoon Fresh Air- Wash Hands when done

5:30 Pick-up in Gym.

SAFETY PROTOCOLS

Your child's safety during the coronavirus time is paramount.

Temperature will be checked each morning and at lunch. 100 degree F or 38 degree C is the cutoff temperature.

Each child shall wear a mask when in public areas (when they are not eating). No mask is required outside or when the child is socially distanced in the individual classroom.

Each teacher/proctor shall wear a mask all day except when outside.

Each child provides their own lunch and snacks.

While we love hugs, now is not the time. No hugging or touching will be permitted during Supplemental School.

We encourage social distancing, so classrooms/eating areas are set up with chair six feet apart. Children encouraged to line up 6 feet apart.

There will be multiple hand washings (see schedule).

If a child is sick, there is a designated sick room (Kindermusik room) and then they must be picked up.

We will follow DHEC and CDC Guidelines about isolation and safety in our supplemental school. There may be an occasion when a whole room will have to be shut down. We will try to keep our room children isolated.

FOOD, LUNCH, SNACKS, DRINKS

Each child will bring their own bag lunch, snacks, and drinks.

Lunch will be eaten in the gymnasium in the designated place.

LMPC will provide bottled waters as part of the cost.

PARENTAL INVOLVEMENT/VISITATION

There will be a parent meeting 9/3 at 7:00 PM. We recognize this school is designed to be a temporary school.

CURRICULUM-

For the most part, our curriculum will follow District Five suggested curriculum. We will supplement that with our own games, outdoor playground, chapel, and Bible stories. As part of our curriculum, we will provide a chapel for the children each Wednesday before Lunch. LMPC Staff will be leading the chapel.

DISCLAIMERS-

Because we are a Church affiliated supplemental/after school, your attendance here is chosen and voluntary. Permission must be given for your children to come and play outside. We are not responsible if your child becomes ill while here. We will be doing all we can as best we can to keep your child healthy and safe. We believe because of the size of our program and our facilities, this will be one of the safest and best places for your children during this hybrid school. Nonetheless, parents assume the risk that a child may become ill while here and they agree to hold the Church harmless for any such illness.

SPECIAL NEEDS CHILDREN

In the future we would love to have a special needs program. For this temporary time, we are unable to have special facilities, or curriculum, and our staff is small and limited. Therefore, if a special needs child (according to District Five standards) comes, they will be required to have their own helper/proctor accompany them. There could be one proctor for every 3 special needs children.

REGISTRATION AND PRIORITIES

REGISTRATION BEGINS 8/10. Please call or email the church office. This will be a first-come, first-served process. Priorities for registration are as follows:

- 1) LMPC Day School teachers' children
- 2) LMPC members' children (must have joined LMPC by 5/10).
- 3) The children of teachers in the community.

We must have a minimum of 20 children to operate with a limit.

MONEY MATTERS-

LMPC is offering this at less than cost as a ministry to the community. We are grateful to donors from the church who help provide infrastructural materials (games, puzzles, electronics, supplemental supplies, paper, pencils, etc).

Registration Fee is \$25 to hold your spot. This is non-refundable and is for all students.

Payment will be weekly. The charge is \$100/week for the whole of the hybrid time. (3 days a week). If your child has to stay more than scheduled, that will be added to next week's fees. In order to hold your spot and to continue to have paid staff, we require payment even if your child becomes ill, or misses school for various reasons, or if the class must be shut down for safety/health issues.

Payment may be made online at www.lmpchurch.org (but the fee is 3%). There is no charge for checks (can be dropped or mailed to the church 2721 Dutch Fork Rd. Marked "Supplemental School.") If no payment is made for a week, we will assume your child will not take part and will be dropped from the program and another on the waiting list will be given their spot.

SUPPLY LIST

Students are responsible to provide their own device (usually supplied by the district-labeled), chargers (labeled), headphones, earbuds, pencils, crayons, writing tablet, favorite books, backpacks (as well as lunch/drinks/snacks).

CALENDAR

The purpose of this Supplemental School is to provide care in the gap to help both parents and children. The intention is for the school to run from September 8th until October 8th when District Five will re-evaluate their programs. At that time (October 9th) we also will re-evaluate. We are designed to run Monday- Friday, with all students here and online on Wednesday.

There are no holidays during this one-month period.